JUDICIAL INFORMATION SYSTEM COMMITTEE

October 23rd, 2020
10:00 a.m. to 11:30 a.m.
Online Zoom Meeting

Minutes

Members Present:
Justice Barbara A. Madsen, Chair
Judge Scott K. Ahlf
Ms. Mindy Breiner
Mr. Joseph Brusic
Judge John Hart
Mr. Rich Johnson
Judge J. Robert Leach
Judge Kathryn Loring
Mr. Frank Maiocco
Ms. Barb Miner
Chief Brad Moericke
Judge Robert Olson
Ms. Paulette Revoir
Mr. David Reynolds
Ms. Dawn Marie Rubio
Mr. Bob Taylor
Ms. Margaret Yetter

AOC Staff Present:
Mr. Kevin Ammons
Mr. Kevin Cottingham
Ms. Vicky Cullinane
Ms. Vonnie Diseth
Mr. Curtis Dunn
Mr. Rob Eby
Ms. Christy Hunnefield
Mr. Scotty Jackson
Ms. Hayley Keithahn-Tresenriter
Mr. Dirk Marler
Ms. Anya Prozora
Mr. Ramsey Radwan
Ms. Cat Robinson

Guests Present:
Ms. Heidi Percy
Mr. Terry Price

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Call to Order

Justice Barbara Madsen called the Judicial Information System Committee (JISC) meeting to order at 10:05 a.m. This meeting was held virtually on Zoom.

Meeting Minutes

There were two sets of minutes included in the meeting materials: the August 13, 2020 Special Meeting and the standard August 28, 2020 meeting. Justice Madsen asked if there were any changes or corrections to either set of minutes. Hearing none, each set of minutes was moved, seconded, and unanimously approved as written.

Introduction of Mr. Rob Eby

Ms. Vonnie Diseth introduced Mr. Rob Eby, the new Architecture & Strategy Manager. Mr. Eby joined AOC on March 1st, 2020. He has over 25 years of Information Technology experience. Mr. Eby worked for the Department of Labor & Industries for the last twelve years in various IT roles. Last year, Mr. Eby graduated from a professional program in Architecture & Systems Engineering at MIT. Mr. Eby thanked the JISC for their welcome and expressed that he is looking forward to working with everyone in the future.

Equipment Replacement Workgroup for Future Biennia

Ms. Vicky Cullinane listed the JISC members and others appointed to the newly created Equipment Replacement Workgroup: Ms. Barb Miner, Ms. Margaret Yetter, Mr. Frank Maiocco, Judge John Hart, Ms. Dawn Marie Rubio, Mr. Ramsey Radwan, and Ms. Linda Haggert. It is intended that the workgroup

represent a variety of court sizes and geographic locations. Justice Madsen thanked Ms. Cullinane and said the group will need to select its own chair and create a charter. AOC will begin to arrange meetings in the following months with the intention of having something to present to the JISC in the spring of 2021.

JIS Budget Update

Mr. Ramsey Radwan provided an update of the 19-21 budget (green sheet). Expenditures for both the CLJ-CMS and AC-ECMS projects are running smoothly with no budget issues. Mr. Radwan then gave a revenue outlook update utilizing the 21-23 biennial budget requests document (blue sheet). Mr. Radwan pointed out the snapshot of the General Fund after the September 23rd economic and revenue forecast. In June, they had predicted the state would be down about $9 billion in revenue. However, in September the Forecast Council said that revenue would only be down $4 billion over the biennium. Mr. Radwan said this forecast change will ensure that we will not have a legislative special session after the election on November 3rd.

Mr. Radwan also noted two important items. Firstly, the revision number (currently $420 million) will go up between now and June 2021 as agencies and organizations are not spending as much money. Secondly, the reductions proposed to date ($1.8 billion) mainly concerned Executive branch organization reductions. If all of those reductions were made, then the General Fund would be “pretty good” without having to do additional reductions. This forecast does look a bit brighter than the previous one in June; the next forecast is scheduled to be released in November. AOC, the Supreme Court, and the Court of Appeals are being cognizant of expenditures. Mr. Radwan said he predicted some level of reductions in the General Fund, but he is unsure of whether those reductions would be ‘across the board’ or more targeted. This means the revenue forecast is “partly cloudy” at this point. Mr. Radwan did reiterate that while the numbers were taken from official reports, this outlook is not an official document, but rather his interpretation.

Juvenile Mental Health Reporting – ITG 270 (MH-JDAT)

IT Governance Overview

Ms. Vicky Cullinane provided a refresher overview on IT Governance (ITG), the process for guiding information technology investment decisions. Ms. Cullinane explained the ITG request process, including the IT Governance process flow, delegation matrix, endorsing groups, how ITG fits in the budget process, and JISC prioritization. There are currently three prioritized projects. If a request is already in process, it cannot be moved on the priority list. As such, any newly approved project will need to be prioritized below the existing projects. Ms. Cullinane stated that the current delegation matrix has not been updated since its inception in 2010 and the dollar amounts which determine approval levels need to be reviewed and updated. Further discussion about the approval levels will take place offline and AOC will update the classification matrix for recommendation to the JISC at a future meeting.

Juvenile Mental Health Reporting Request Overview

Mr. Scotty Jackson gave an overview on the Juvenile Mental Health Reporting request (ITG 270). The Juvenile Detention Assessment Tool (MH-JDAT) has been used for the last 15 years to assess the

mental health needs of a juvenile entering a detention facility. In March 2016, AOC was asked to fulfill ITG 158, which moved the assessment from *assessments.com* to the Juvenile Corrections System (JCS). Part of that request is to take the data provided by *assessments.com* and load it into the data warehouse. The problem was that there was not a component that could do this. This request is to take the data from JCS and put it into the data warehouse. Reports can then be run by the Business Intelligence Tool (BIT), giving the juvenile departments more information to make decisions about youth when they are in detention.

Mr. Dave Reynolds stressed that it is important for the courts to have this information. The juvenile courts have a legal mandate to provide rehabilitation on an equal basis with accountability. Over the last 20 years, the juvenile courts have become very data-driven in their approach to justice. There is a significant reduction in arrests and a better outcome for youth using evidence-based interventions. It can be hard to gather information from the nineteen detention centers across the state. Being able to better evaluate mental health needs would improve the outcome for this population. Although data is collected about the juvenile centers, there is currently no easy or efficient way to mine the data about the needs of youths in custody. It is important to understand the needs of each community and as a state to address the mental health needs and impacts of future re-offending. It is important to have accurate and up-to-date information on the mental health needs in our facilities and a way to access to this data.

Decision Point: Approval and Prioritization of ITG 270

Justice Madsen asked if there was a motion to approve and prioritize ITG 270.

Motion: Mr. Frank Maiocco

I move that the JISC approve IT Governance Request 270, Load the Mental Health-Juvenile Detention Assessment Tool into the Data Warehouse, and make it Priority #4 on the JISC IT Governance Priority List.

Second: Ms. Margaret Yetter

Voting in Favor: Justice Barbara Madsen, Judge Scott Ahlf, Mr. Joseph Brusic, Judge John Hart, Mr. Rich Johnson, Judge J. Robert Leach, Judge Kathryn Loring, Mr. Frank Maiocco, Ms. Barb Miner, Ms. Paulette Revoir, Mr. David Reynolds, Ms. Dawn Marie Rubio, Mr. Bob Taylor, Ms. Margaret Yetter

Opposed: None.

Absent: Judge Robert Olson

The motion was passed.

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Data Dissemination Committee (DDC) Report

Judge Leach provided an update on the work of the Data Dissemination Committee, which met earlier today. Meeting details and decisions can be found in the DDC minutes on the Washington Courts website.

Board for Judicial Administration (BJA) Report

Justice Madsen reminded the Committee that the BJA minutes are contained in the JISC packet behind Tab 5.

Meeting Wrap Up & Adjournment

Justice Madsen adjourned the meeting at 10:51 am.

Next Meeting

The next meeting will be December 4, 2020, via Zoom from 10:00 a.m. to 12:00 p.m.

Action Items

	Action Items	Owner	Status
	Formalize Equipment Replacement Workgroup and develop a charter.	AOC/Ramsey Radwan	
	Update ITG delegation matrix dollar approval levels.	AOC/Vicky Cullinane, Curtis Dunn	

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